Roles and Responsibilities

ANA-Michigan Board of Directors

Newly Licensed Director

SUMMARY:

The Newly Licensed Director shall be a licensed RN, in practice less than five years at the time of submitting the Consent to Serve and will contribute perspective and information to reflect the needs of nurses early in their nursing careers. Provides leadership for the association. Participates in developing objectives against which to review program progress and measure the effectiveness of the association in accomplishing its mission. Has legal and fiscal responsibilities to the members of the association.

TERM OF OFFICE:

Elected by the Members for a term of two years.

SPECIFIC RESPONSIBILITIES:

The following responsibilities are in addition to those of a board member outlined in ANA-Michigan Bylaws:

1. Ensures that the association assesses the needs of its members and of the profession.
2. Represents the members at large and considers the needs of the membership.
3. May serve as a representative for the association upon request by the President.

QUALIFICATIONS:

Must be a current ANA-Michigan and ANA member in good standing. Have a current and unrestricted RN license to practice in the State of Michigan. May not concurrently serve as an officer or liaison (or its equivalent) of another organization if such participation might result in a conflict of interest with ANA-Michigan, as determined by the Board of Directors. Must have basic knowledge of parliamentary procedures and have a familiarity with the ANA-Michigan Bylaws and other rules of the organization.

TIME COMMITMENT:

The following is an estimate of time spent in fulfilling the duties of this office:

- 1 day, four to five times a year for Board of Directors meetings and other committee meetings held in conjunction with the board meetings;
- 1-2 days for the ANA-Michigan Annual Assembly;

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- Average 1 hour per week reading materials and responding to emails from ANA and ANA-Michigan.