



MEMBERSHIP EXECUTIVE OVERVIEW

From the June 3, 2022, Board of Directors Meeting

- A) After calling the meeting to order and handling housekeeping items, President Leonard asked if there were any conflicts of interest to be disclosed. Executive Director Lyon disclosed ED Lyon's involvement with ANA President Candidate, Faith Jones, as campaign manager. The BODs did not see this as a conflict of interest if staff members, Lyon and Fuller, are not involved in the BODs discussion regarding the candidates. The motion was called, and the agenda was approved.
- B) President Leonard introduced the bud, rose, thorn icebreaker. Each Board Member participated. The icebreaker provided a nice introduction of new and returning Board Members.
- C) ED Lyon gave a presentation on the business structure of the governing body of the Association. Her message included information on Board authority as delegated in the Articles of Incorporation, Bylaws, ANA Standards of Excellence, and Association best practices. She shared that the Board is responsible for the ultimate direction of the governing affairs of the Association, they can only legally act by consensus (majority vote) and only during a duly constituted and conducted meeting. The BODs must act within the scope of their authority when acting on behalf of the Association. The Board Authority is defined by the State's Non-Profit Corporation Act, Articles of incorporation, Bylaws, and Board Policies. Governing is about the big picture of project management which requires planning for future needs. Governing is not managing day-to-day operations. The Board should monitor activities of today but be talking about the future 3-5 years out. The Association's leadership team include the Board (governance) and the Staff (management).

The BOD is responsible for articulating the mission of the Association, maintaining relationships (members, each other, and staff), financial oversight, executive supervisions (performance and compensation), board effectiveness, succession planning, board meetings, bylaws, policy development, legal compliance, sustainability, cultural competency, ethical practices, quality assurance, risk management, advocacy, transparency, and guiding the organization. The Board Members have three duties: duty of care, duty of loyalty, and duty of obedience.

The focus of the Board President is to ensure integrity of the governing process, be the spokesperson to outside parties (single voice), create an energizing environment, work with the executive director to manage annual calendar, board meeting agendas, implement Board decisions, and maintain a holistic view of the Association's plans and progress.

The role of the Executive Director is to provide regular, timely and accurate reports. Manage daily operations, organizational affairs, communicating with the public, bylaws, maintain policies & procedures as established by the Board, legal compliance, ethical practices, quality assurance, risk monitoring, advocacy, transparency, personnel (staff and volunteers), property, financials, and the organization's sustainability. Understanding the roles of the Board activities and the Staff activities allows for successful management of the Association. The ED/CEO reports to the board of directors.

Ed Lyon described Board Meeting Minutes as the official corporate records that must be permanently maintained. Minutes are not a verbatim transcript of what transpires during the meeting, and they are always in the exact order of business conducted.

- D) ED Lyon summarized her message by sharing the formula for effective governance and the six essential ingredients. 1) Board Meetings, 2) Strategic Planning, 3) Streamlined Structure, 4) The Composition of the Board and Staff, 5) The Leadership of the Board and the Organization, and 6) The Mission.
- E) The board approved the consent agenda as presented.
- F) The board approved the current financials as presented.
- G) President Leonard and ED Lyon introduced guest speaker, Faith Jones. ANA Presidential Candidate Jones gave a presentation of her background, experience, shared information about how she would support ANA if elected and answered questions from the Board Members. Stocker Schneider addressed the Board and asked for more information on both ANA President Candidates. The Board discussed both candidates as well as the strategy on “who” Michigan delegates should vote for at the upcoming ANA Membership Assembly. The Board voted unanimously to support the same candidate. President Leonard reviewed the ANA Hill Day and Membership Assembly agenda.
- H) President Leonard referred Board Members to the Dialogue Forums and Racial Reckoning Statement documents. It was noted that ANA-MI was key in the development of the Dialogue Forum topics. Board members talked about nurse staffing as a crucial issue and asked that reps share with ANA the need to “take action”. They also spoke out their invitations to participate in an Advisory Board with LARA regarding workplace violence. The Board asked ANA reps to discuss the stability of the forums, best practices, and early action. They inquired about legislative advise, CMS involvement, and enforcement. It was shared that workplace safety and staffing are both important issues, but that safety is #1. President Leonard asked for the BODs to provide additional feedback, insight, and input via email. The information will be taken forward to the discussions and voting that will take place during ANA Membership Assembly on Friday, June 10, 2022.
- I) President Leonard introduced Greg Waddoups with Terra Firma. He provided an overview of Terra Firma’s website and review of the Stress Release Course. He spoke about the benefits to members, the CNEs that are offered, and the benefits to the Association. He also talked about the opportunity for non-dues revenue for ANA-MI. The Association’s responsibility would be to market/promote the course but is not required to endorse the training. The Board felt this program would be a good way to reach younger/emerging nurses, the course offer CNE was a differentiator from other stress release courses offered. The Board asked for a corporate rate where providers could afford to gift this to their staff. The Board talked about the 2021 Education Survey data which showed that offering well-being education with CNE was of high importance. ED Lyon confirmed this would be a program that would be “shared” and not “endorsed”. Waddoups will provide complimentary access to the Board Members for the course. The Board asked if ANA-MI will be the exclusive Association to promote the course in Michigan? The Board unanimously agreed this would be a good program to offer ANA-MI members and non-members. They would like 30 days to review the course before promoting/marketing begins.

- J) Evie Sweeney with MHSA and ANA-Michigan Lobbyist reviewed her updates as provided in detail in the board materials. She also spoke about the State of Michigan's budget and the surplus in funds for the State's FY21-22 budget year. Sweeney spoke about:
- a. \$30 million in Federal dollars to increase funding for nurse education (in addition to the current \$240 million)
 - b. \$15 million in Federal dollars for training nurses in schools in rural districts
 - c. \$20 million in Federal dollars for Student Mental Health Apprenticeship Retention & Training
 - d. \$225 million for the Healthcare Recruitment & Retention Training Reserve Fund that will be administered by the Michigan Health & Hospital Association (MHA)

The BODs discussed the Nursing Licensure Compact (NLC) and its lack of movement in the legislature.

- K) ED Lyon provided information about ANA/ANF's RNI. She shared that ANA-MI is one of the first recipients of this funding. ANA-MI will collaborate with the University of Michigan School of Nursing, University of Minnesota School of Nursing and Purdue University School of Nursing on the Big 10 Practice-Ready Nursing Initiative project. It is anticipated that more information will be provided during the ANA Membership Assembly. More details will be provided as they become available.
- L) ED Lyon shared the ANAI application that had been received, that only 24 individuals are selected nationally, and the need to be strategic on who ANA-MI chooses to send forward as a candidate. After further discussion, The Board decided to approve the applicant for 2022 and identify a mentor for the other applicant(s) to prepare her/him as a candidate for ANAI 2023. A motion was called in support of 2022 and 2023 ANAI and passed.
- M) ED Lyon referred the Board of Directors the board packet information on The Future of Nursing in Michigan (quarterly print publication). She asked the BODs if they would like to continue as is and provide a hard copy via mail OR if the BODs would like to eliminate the hard copy via mail, move to digital only, and receive more sponsorship dollars from ALD. The Board voted five to three in favor of digital only. One Board Member was absent during the vote.
- N) President Leonard shared the polling results along with the names, titles, and organizations of the town hall panelists. She gave a recap of the discussion and questions addressed during the town hall that focused on improving recruitment and retention. The next town hall is scheduled for August 18. The focus of the next town hall along with additional event details will be provided soon. AD Fuller will collaborate with President Leonard, Bulson and Infante to schedule the next town hall planning meeting.
- O) President Leonard gave an overview of the ANA-MI and MHA conversation with MHA. The goal was to assist MHA in learning more about ANA-MI, our mission and vision, and to discuss the current needs within the nursing profession. It was a very engaging conversation. ANA-MI members asked MHA to reach out to ANA-MI to be the voice of nursing when issues and legislation arise that would impact nursing professionals.
- P) President Leonard asked the BODs and committee members to be engaged, be present for all meetings and events, and stay involved with ANA-MI.

- Q) ED Lyon spoke about the SafeHaven program and the initiative for future collaboration with other organizations like the Michigan State Medical Society, a partner in the SafeHaven project. ED Lyon also talked about ANA-MI's upcoming transition to a new website and conversion to the new platform by late-summer. Lyon shared information and the deadline for ANA's Call for Committee Candidates and encouraged members to become more actively involved in the National level. ED Lyon stated that she would be sending all Board Members the Conflict of Interest Disclosure and Conflict of Interest Form. The COI form must be completed, signed, and returned to ED Lyon by June 13, 2022.
- R) The next board meeting is scheduled for September 3, 2022, Friday, June 6, 2022, from 9:00 am to 2:00 pm. It will be held in-person at the ANA-Michigan office with the option to join virtually. After closing announcements were made, the motion to adjourn was called and passed.